



# Garda Vetting ID Validation Form

Child Welfare, Football Association of Ireland, National Sports Campus, Abbotstown Dublin 15

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## FAI Proof of Identification for Garda Vetting

Before we can process your Garda Vetting Invitation Form, it is a Garda Vetting requirement that you complete an Identification Check. This form must be signed by an Authorised person in Section 2. This form along with copies of your ID and your fully completed Garda Vetting Invitation Form should be sent to Child Welfare in the Football Association of Ireland.

### Section 1 (to be completed by Applicant) **ALL FIELDS ARE MANDATORY - FORM WILL BE RETURNED IF INCOMPLETE**

#### Identification Details (to be verified by an Authorised Person)

Full Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_ Phone No: \_\_\_\_\_

Club: \_\_\_\_\_

League: \_\_\_\_\_

National Body and/or Provincial Association: \_\_\_\_\_

### Section 2 (to be signed by an Authorised Person)

I have checked the identity of the applicant in the attached Garda Vetting Invitation Form against the original documents provided by the applicant to me. I have marked these on page 2 and I confirm that this is the person applying for Garda Vetting. I have informed the applicant that this information will be passed to the FAI and they have agreed to share their personal information with the FAI and appropriate, relevant organisations.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Role (See section 3): \_\_\_\_\_

Club (if applicable): \_\_\_\_\_

League (if applicable): \_\_\_\_\_

National Body (if applicable): \_\_\_\_\_

Provincial Association (if applicable): \_\_\_\_\_

### Section 3 (gather your original documents to a minimum value of 100 points, see list overleaf)

The following Authorised Persons may verify applicant's identification and sign this form:

- Chairman (Designated Child Welfare Officer)
- Children's Officer (Designated Liason Officer)
- Secretary
- FAI Staff
- If not a member of the FAI, the Authorised person may be one of the following: Garda | School Principal | Doctor | Solicitor | Barrister | Commissioner for Oaths

**ORIGINAL ID PROOFING MUST BE VERIFIED, IN PERSON, BY AN AUTHORISED PERSON**

**WARNING:** It is an offence to knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a Disclosure.

## List of Acceptable Documents (100 points minimum required)

| Identification Document                                                                                                                                                    | Points | Please Tick |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------|
| Irish Driving Licence                                                                                                                                                      | 80     |             |
| Irish Public Services Card                                                                                                                                                 | 80     |             |
| Passport (from country of citizenship)                                                                                                                                     | 70     |             |
| Irish Certificate of Naturalisation                                                                                                                                        | 50     |             |
| Birth Certificate                                                                                                                                                          | 50     |             |
| Garda National Immigration Bureau (GNIB) Card                                                                                                                              | 50     |             |
| National Identity Card for EU   EEA   Swiss Citizens                                                                                                                       | 50     |             |
| Irish Driving Licence or Learner Permit (old paper format)                                                                                                                 | 40     |             |
| Employment ID                                                                                                                                                              |        |             |
| ▪ ID card issued by Employer (with name and address)                                                                                                                       | 35     |             |
| ▪ ID card issued by Employer (name only)                                                                                                                                   | 25     |             |
| Letter from Employer (within last two years)                                                                                                                               |        |             |
| ▪ Confirming Name and Address                                                                                                                                              | 35     |             |
| P60   P45 or Payslip (with home address)                                                                                                                                   | 35     |             |
| Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable) | 35     |             |
| Public Services Card   Social Services Card   Medical Card                                                                                                                 | 25     |             |
| ▪ With Photograph                                                                                                                                                          | 40     |             |
| Bank/Building Society/Credit Union Statement                                                                                                                               | 35     |             |
| Credit   Debit Cards   Passbooks (only one per institution)                                                                                                                | 25     |             |
| National Age Card (issued by An Garda Síochána)                                                                                                                            | 25     |             |
| Membership Card                                                                                                                                                            |        |             |
| ▪ Club, Union or Trade, Professional Bodies                                                                                                                                | 25     |             |
| ▪ Educational Institution                                                                                                                                                  | 25     |             |
| Correspondence                                                                                                                                                             |        |             |
| ▪ From an Educational Institution   SUSI   CAO                                                                                                                             | 20     |             |
| ▪ From an Insurance Company regarding an active policy                                                                                                                     | 20     |             |
| ▪ From a Bank/Credit Union or Government Body or State Agency                                                                                                              | 20     |             |
| <b>CHILDREN UNDER 18 YEARS</b> (any one of the following)                                                                                                                  |        |             |
| Passport (from country of citizenship)                                                                                                                                     | 100    |             |
| Birth Certificate                                                                                                                                                          | 100    |             |
| Written statement by the Principal confirming attendance at educational institution on a letter head of that institution                                                   | 100    |             |
| <b>RECENT ARRIVAL IN IRELAND</b> (less than 6 weeks)                                                                                                                       |        |             |
| Passport                                                                                                                                                                   | 100    |             |
| <b>Vetting Subject is unable to achieve 100 points**</b>                                                                                                                   |        |             |
| Affidavit witnessed by a Commissioner for Oaths                                                                                                                            | 100    |             |
| <b>TOTAL POINTS</b>                                                                                                                                                        |        |             |





## **Guidelines for completing Vetting Invitation Form (NVB 1)**

Please read the following guidelines before completing this form.

### **Miscellaneous**

The Form must be completed in full using **BLOCK CAPITALS** and writing must be clear and legible.

The Form should be completed in ball point pen.

Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity.

If the applicant is under 18 years of age, a completed NVB 3 - Parent\Guardian Consent Form will be required.

Please note that where the applicant is under 18 the electronic correspondence will issue to the Parent\Guardian. This being the case, the applicant must provide their Parent\Guardian Email address on this form.

### **Personal Details**

Insert details for each field, allowing one block letter per box.

For Date of Birth field, allow one digit per box.

Please fill in your Email Address, allowing one character/symbol per box. This is required as the invitation to the e-vetting website will be sent to this address.

Please allow one digit per box for your contact number.

The Current Address means the address you are now living at.

The Address fields should be completed in full, including Eircode/Postcode. No abbreviations.

### **Role Being Vetted For**

The role being applied for must be clearly stated. E.g. Underage Coach / Chairperson for Schoolboy Club / Under 16's Manager. Generic terms such as "Volunteer" will not suffice.

### **Name of Organisation**

The applicant should provide the name of the Club, League, National Body and / or Provincial Association in the "Name of Organisation" field.

### **Declaration of Application**

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.

